



CARMEL SECONDARY SCHOOL

Information on Making an Application for the S1 Discretionary Places (2024/25)

1. EDB has stipulated that each P6 student should apply for S1 discretionary places with only two SSPA participating schools. Violating this stipulation will lead to disqualification in such application.
2. Our School has a total of 40 discretionary places for application.
3. Our School adopts the following as admission selection criteria:
 - a. Academic performance in P4, P5 and P6 (40%);
 - b. Conduct (20%);
 - c. Extra-curricular activities (20%);
 - d. Performance in the admission interview (20%).
4. Application period: **2nd - 16th January, 2024**
5. Ways to obtain a S1 Application Form:
 - a. You may send a postal request (with a self-stamped-and-addressed envelope); or
 - b. You may download the application form at <http://www.carmelss.edu.hk>.

6. Application procedure:

Applicants should have the “Carmel Secondary School S1 Application Form 2024/25” and the “Application Form for S1 Discretionary Place” (distributed by EDB) properly filled out and returned within the period of **2nd - 16th January, 2024** with **two** self-stamped-and-addressed, 11cm x 24cm envelopes (please affix a \$2.2 stamp, and **put the name and address of the student on each envelope**) together with one photocopy each of their identity document (e.g. HK ID Card, Passport or Birth Certificate), P4, P5 and P6 report cards plus any other pertinent information that their guardians might like the School to be informed about. Applicants NEED NOT submit recommendation letters from their primary school principals.

7. Ways to submit the application:

- a. **By hand** to the General Office of the School from 8 am to 5 pm Monday to Friday, or 9 am to 12 pm on Saturday. ***(2nd January, 2024 is a School Holiday, Office hour is 9 am to 5 pm)**
- b. For parents registered as SSPA e-Platform users and bound their account with “iAM Smart+”, apart from the paper Application Form, they may also choose to submit Discretionary Place applications via the SSPA e-Platform.

8. Interviews will be conducted on 16th March, 2024.

- a. All applicants will be invited for an interview.
- b. The interview consists of Chinese and English sessions and each will last for about 10 minutes.
- c. When coming for the interview, applicants should bring along:
 - i. Originals of their P4, P5 and P6 school report cards;
 - ii. One sample each of their P6 marked English as well as Chinese compositions and Mathematics assignments (originals);
 - iii. Records of their extra-curricular activities or achievements;
 - iv. Any other pertinent information that their guardians might like the School to be informed about.
- d. On the day, guardians will meet with school personnel for about 5 minutes. They may take the opportunity to raise questions.

9. **Successful applicants** will be **notified by mail and telephone call** on 27th March 2024. The notification arrangements are **not applicable to reserve applicants**.



迦密中學

2024/25 中一學位申請須知

1. 教育局規定每位小六畢業生只能向兩所參加中一自行分配學位的中學申請學位，否則取消其申請資格。
2. 本校中一自行分配學額共40個。
3. 收生準則如下：
 - a. 小四至小六成績 (40%)
 - b. 操行 (20%)
 - c. 課外活動表現 (20%)
 - d. 面試表現 (20%)
4. 接受申請日期：二零二四年一月二日至一月十六日
5. 索取「迦密中學2024/25中一入學申請表」方法：
 - a. 郵寄索取（請附回郵信封）
 - b. 於本校網頁下載 (<http://www.carmelss.edu.hk>)
6. 申請方法：請於二零二四年一月二日至一月十六日，將填妥之「迦密中學2024/25中一入學申請表」、「中一自行分配學位申請表」（由教育局派發）、小四至小六級成績表影印本及身份證明文件（身份證或護照或出生證明書等）影印本及任何家長認為有助申請的資料，連同已付郵費的回郵信封(11cm x 24cm)兩個(貼上\$2.2郵票)，信封面寫上學生姓名及住址。申請人不用提交小學校長推薦信。
7. 申請表遞交方法：
 - a. 遞交本校校務處。收表時間為星期一至五上午八時至下午五時，星期六上午九時至中午十二時。*(二零二四年一月二日為學校假期，收表時間為上午九時至下午五時)
 - b. 如家長已登記成為「中一派位電子平台」用戶並以「智方便+」綁定帳戶，除親自遞交紙本申請表外，他們亦可選擇透過「中一派位電子平台」遞交自行分配學位申請。
8. 面試將於二零二四年三月十六日舉行。
 - a. 所有申請者均會獲邀面試。
 - b. 面試內容：中、英文個別面談各約十分鐘。
 - c. 面試時需帶備：
 - (i) 小四至小六成績表正本。
 - (ii) 自選老師已批改過的小六中、英文作文及數學習作各一份(正本)。
 - (iii) 課外活動記錄。
 - (iv) 任何家長認為有助申請的資料。
 - d. 面試當日會與家長面談約五分鐘，讓家長有機會與本校教員溝通。
9. 正取學生將於二零二四年三月二十七日獲電話及信件通知。有關的通知安排不適用於備取學生。