



# **Carmel Secondary School**

## **Annual School Plan**

**2021-2022**

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# Carmel Secondary School

## Annual School Plan 2021-2022



### Mission Statement

To provide whole-person, quality education based on Biblical truths to students in the moral, intellectual, physical, social, aesthetic and spiritual aspects of their lives so as to: enhance their academic aptitude; realise their potentials; bring them to know God and understand His Word; and build up their character and self-discipline; that they may grow up in faith, hope and love, hence establish themselves in society, care for their country and community, serve mankind, and glorify God.

### School Objectives

1. Provide quality education: Realise the potential of all students so that they can think independently, cope with changes and possess sound knowledge and skills.
2. Nurture the whole person: Bring students to know God with Biblical truths and personal testimonies, nurture their character in an all round manner so that they may grow up healthy in body, mind and spirit.
3. Inculcate moral beliefs: Through civic education, instil in students wholesome moral beliefs, self-discipline and help them become virtuous persons.
4. Enhance learning capacity: With lively teaching methods, guide students to play an active role in their learning and become self-directed learners so that they will strive to the best of their abilities in every respect.
5. Develop language skills: Develop student's reading, writing, listening and speaking skills so that they possess a good command of written Chinese and English and speak fluent Cantonese, Putonghua and English.
6. Foster inter-personal relationships: Develop students' sense of community so that they can interact sincerely with others, and help, accept and appreciate each other.
7. Organise extra-curricular activities: Discover student potentials in sports, music, art and social interactions, and provide opportunities for their growth and development.
8. Participate in community affairs: Broaden students' horizons so that they understand and care for their country and community, contribute themselves to society and lead fulfilling lives.
9. Stimulate creative powers: Foster students' creativity and help them see things from a variety of perspectives, thus inspiring and encouraging them to attempt new things.
10. Build up resilience: Guide students to face adversities with courage and perseverance, so that they do not give up easily and have the resilience to overcome challenges in life.

## Major Concern: Manage Learning, Manage Health and Manage Responsibilities

Adjustments to the annual school plan may be necessitated when learning and teaching as well as student development measures have to be implemented online, in response to COVID-19. But the major concern as well as the cycle of planning-implementation-evaluation will be held on to.

### A. Manage Learning

Targets	Strategies/Tasks	Success Criteria	Methods of Evaluation	Time scale	Units/People Involved	Resources (\$)
<b>Foster School-based Professional Development for Department Heads and Teachers</b>						
1. To align visions and understanding among department heads in leading their departments  2. To expand teachers' capabilities in the fostering of Self-Directed Learning through assessment as learning	1. Elements of Assessment as Learning, peer assessment in collaborative group work in particular, will be examined first in Department Heads' Meeting(s) and then introduced to all teachers. Department heads will support their panelists in trying out appropriate subject based strategies.	<ul style="list-style-type: none"> <li>DHs report panelists gaining a better understanding of collaborative group work</li> <li>Teachers report gaining a better understanding of AaL</li> <li>Trial of AaL at the classroom level by teachers</li> </ul>	<ul style="list-style-type: none"> <li>Sharing of AaL on Professional Development Days, in Department Heads' Meetings and Subject Department Meetings</li> <li>Feedback from Department Heads</li> <li>Evaluation in departmental meetings</li> </ul>	whole year	AA + All teachers	

<b>Conduct Lesson Study</b>						
1. To revise the practised secondary curriculum for assessment as learning to foster self-directed learning	Departmental collaborative planning & teaching: <ul style="list-style-type: none"> <li>Each subject teacher is to be involved in the refinement/ design of one unit of work (curriculum, pedagogy and assignments) in the secondary curriculum comprising one to two elements of assessment as learning to foster self-directed learning</li> </ul>	<ul style="list-style-type: none"> <li>Teachers adopt/devise strategies that stretch students' high order thinking and cater for learner diversity</li> <li>Teachers adopt one to two elements of AaL at the classroom level</li> </ul>	<ul style="list-style-type: none"> <li>Deliverables</li> <li>Evaluation in academic departments</li> <li>Evaluation in Department Heads' Meeting(s)</li> </ul>	All year	KLAs	

## B. Manage Health

Targets	Strategies/Tasks	Success Criteria	Methods of Evaluation	Time scale	Units/People Involved	Resources (\$)
<b>Healthy Living – Promote Health</b>						
To enable Carmelians to lead a spiritually, physically and mentally healthy life	1. Healthy Living Days	1. Students get involved in the programmes. 2. Students learn the tips and are willing to lead a healthy life.	1. Teacher observation 2. Survey	Whole year	SD	\$5000
	2. Morning Assemblies	Students find the practices helpful and are willing to use them. For RAC assemblies, 20 students are willing to write reflective passages in the handbook.	1. Teachers' feedback 2. Focus interview 3. Records in handbook	Whole year	RAC ECA CGC	\$2000

	3.Christian Fellowship	More than 50 participants on average from at least 14 classes join the fellowship gatherings.	1. Questionnaire 2. Focus interview	Whole year	RAC & fellowship advisors	\$3000
	4.Affective Education	1. Students' self-acceptance is enhanced. 2. Students can learn about the skills to handle setbacks and academic pressure.	1. Questionnaire 2. Observation by social workers and counselling teachers	Whole year	CGC	\$90000
	5.S4 Support group	1. Students feel supported and adopt a positive attitude towards the elective they do not intend to take. 2. Students can decide whether to keep / drop the elective they do not intend to take.	Interview with students and subject teachers concerned	First Term	CLP	
	6. Physical Fitness Enhancement	80% of students are able to reach the benchmark.	Teacher's records	Whole year	ECA + PE	

### C. Manage Responsibilities

Targets	Strategies/Tasks	Success Criteria	Methods of Evaluation	Time scale	Units/People Involved	Resources (\$)
<b>Responsible Citizenship – Nurture Responsible Citizenship</b>						
- To cultivate Carmelians' sense of responsibility, courtesy and care for	1. Sessions for small groups of S5 on being responsible to self and relations	1. Students can get a better understanding of self. 2. Students are more mature in managing their relationships.	Reflective statements from students	Second Term	CGC	\$2000

<p>others, our environment and our city</p> <p>- To enhance Carmelians' understanding of our country and their sense of belonging</p> <p>- To stretch Carmelians' leadership</p>	2. VolunPeers & community service	<p>1. Service hours reaching 3000;</p> <p>2. Students agree that participation in community services promotes their personal growth and understanding of the people they serve.</p>	<p>1. Records of student participation in volunteer work</p> <p>2. Questionnaire</p>	Whole Year	CEC	\$5000
	3. Promotion of a low-carbon lifestyle	Students are more aware of and willing to lead a low- carbon lifestyle.	<p>1. Teachers' observation</p> <p>2. Feedback from low-carbon ambassadors</p>	Whole Year	CEC	\$16000
	4. National Education through Mainland Exchange Tours	<p>1. Students know more about our country.</p> <p>2. Students' sense of belonging to our country is enhanced.</p>	<p>1. Teachers' observation</p> <p>2. Students' feedback</p> <p>3. Questionnaire</p>	Once in the whole year	CEC	\$1000
	5. Career Exploration Programme S1-2	<p>1. S1 students are inspired to find their educational/career aspirations and are willing to take part in different activities.</p> <p>2. S2 students realize the relationship between their school life and their future career and the contribution different jobs are making to society.</p>	<p>1. Questionnaire</p> <p>2. Students' work</p>	Whole year	CLP	\$500
	6. GEAR UP	<p>1. At least 70% of S4 and S5 students attend one programme related to further studies during the year.</p> <p>2. Participants realize the importance of gaining an early awareness of university programmes.</p>	Records and questionnaires	Whole year	CLP	\$800

	7. Leadership Programmes	Student leaders are more confident to perform their responsibilities and their leadership qualities demonstrated in their positions.	Teachers' observation and feedback from students	Whole year	ECA	\$1000
	8. A Character-building Journey for S1-3 students	1. Students are aware of the significance of character-building in their life. 2. Students have own reflections, set goals and are committed to strengthening their character.	1. Reflections and reviews from students 2. Observation from parents and teachers	Whole year	DMC	\$2000
	9. Moral Education Week – Values shape a city	1. Students are aware of the significance of being self-disciplined in daily living. 2. Students can learn proper ways of being self-disciplined.	1. Reflective statements from students 2. Feedback from students and teachers	Second Term	DMC + CEC	\$1000
	10. Etiquette Education	Students can learn about proper manners in different aspects of life.	1. Reflective statements from students 2. Feedback from students and teachers	First Term	DMC	\$1000

**Carmel Secondary School**  
**Plan on Use of Capacity Enhancement Grant in 2021/22 School Year**

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method of Evaluation	Person(s) Responsible
Curriculum Development	1. To assist teachers with initiatives for curriculum development.	To employ full-time and part-time teaching assistants, helpers and facilitators	Teaching staff can spend more time on curriculum planning & diverse learning needs of students can be catered for	From Sept 2021 to Aug 2022	1. Part-time staff/ tutors/helpers for academic and student development initiatives: hourly pay for the whole year in total: \$157,905	More effective flow of administrative work.	Evaluation by academic departments and student development teams	Ms Ng Miu Yee Maria
Catering for diverse learning needs of students	2. To relieve teachers’ workload so that they can concentrate on developing effective strategies for better learning and teaching effectiveness.					The time teachers spend on administrative and clerical work is shortened.		
	3. To cope with diverse learning needs of students with varied multiple intelligences and abilities				2. Part-time helpers handling other administrative work: hourly pay for the whole year in total: \$73,400	Participants’ learning and holistic development is enhanced, and diverse needs are addressed.		
Total:					\$231,305.00			



**Annual Programme Proposal for**  
**DLG – Other Programmes: Gifted Education for the 2021/22 school year**

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
TE	Advanced topics in algorithms and data structures for programming competition	To prepare higher achieving students for the HKOI contest to be held and Canadian Computing Contest on Advanced topics such as data structures and algorithms	About 10 S4 & 5 students who are performing outstandingly in computer programming, to be selected by an entry programming and logic test	Oct 2021 - July 2022	Provision of Training, online video conference training and production of video tutorials to be reused for future years	Alumni graduated from Computer Science and related disciplines with experience in IOI / NOI / ACM or other local or international programming contest(s)  Teacher in charge: KH	Tuition fee: $\$220 \times 40 \text{ hours} = \$8,800$  Video tutorials will be counted based on duration.
TE	ICT S.6 Enrichment program	1. To provide top ICT students with additional classes on advanced ICT related problem solving, investigation and programming skills 2. To extend the learning	Top 10 S6 students are selected by ICT teacher according to their examination result	Oct 2021 - Feb 2022	Training and tutorials	Experienced tutor (Alumni) with 5* or above performance in NSS ICT in the past and major in Computer Science related subjects in	Tuition fee: $\$220 \times 25 \text{ hours} = \$5,500$

		of ICT beyond normal lessons through case studies. Students are expected to appreciate the development of ICT and real-life solution design using ICT. Students should be able to enhance their problem-solving skills using ICT and deepen their ICT knowledge.				University  Teacher in charge: KH	
English	English Debating Team	To train students for inter-school English debating contests of various formats and levels	About 10 S.4-S.6 English debaters	Sept 2021- June 2022	Various inter-school English debating contests, including <ul style="list-style-type: none"> <li>- Senior Debating Championship</li> <li>- Hong Kong Parliamentary Debating Championship</li> <li>- Team Hong Kong trial</li> <li>- Hong Kong Barrister</li> </ul>	Alumni coaches, Miss Sheryl Lau (LU) as the coordinator	Tuition fee: \$500 per session (3 hours)  Approximately 40 sessions for around 20 debates in a year  Total: \$500 × 40 = \$20,000

					Association Inter-school English Debating Contest - Hong Kong Secondary Schools Debating Competition		
English	English writing course	1. To equip students with more advanced writing skills, which include topic analysis, paragraphing, polishing sentence patterns, better vocabulary choice, etc. 2. To prepare students for various external writing competitions	About 30 elite S5 students selected by English teachers	Oct 2021 - June 2022	Continuous assessment	Alumni with Mrs. Ellen Kan (LE) as co- ordinator	Tuition fee: \$1,000 per session (5 hours: developing materials + teaching+ marking)  3 tutors while each tutor is responsible for 2 sessions:  Total: $\$1,000 \times 3 \times 2$ = \$6,000
PE	Sports Teams Elite Advanced Training	1. To provide Sports Team elite students with advanced training	Elite students from all sports teams are selected by Sports Team advisors	Sept 2021 – Aug 2022	Performance in the inter-school competition(s)	External team coaches with Mr Lam Hoi Ting (HT) as the	Tuition fee: \$30,000  Equipment:

		2. To subsidize the elite students to join high level teams	according to their performance and attitude			coordinator	\$10,000
PSHE	Geography Olympiad Training Course	1. To consolidate students' geographical concepts 2. To prepare students for the Geography Olympiad	Max: 25 S4 – S6 students who are doing well in Geography, to be selected by Geography teachers	Oct 2021 - Dec 2021	- HK Geography Olympiad - Teachers' observation	Alumni studying Geography or a related subject in university as tutors Tutor requirements: 1. participant in the competition before 2. taking a relevant course in university 3. preparing teaching materials Teacher in charge: LW	Tuition fee: 2 hours per session × 6 sessions = 12 hours 12 × \$220 per hour = \$ 2,640
TE	Business proposal	1. To enhance students' case analytical skills,	S4 elite BAFS (ACC/MGT)	Nov 2021 - April	- Continuous assessment	Commissioned to Alumni with	Tuition fee and programme/

	writing and presentation training workshops	<p>presentation and business writing skills</p> <p>2. To prepare students for external competitions</p> <p>(i) Wofoo Millennium Enterprises Programme XXII</p> <p>(ii) HKCC Business Excellence Award Contest 2021 – 22</p> <p>(iii) HKICPA Business Case Competition 2021</p>	<p>students (2 groups, around 10 students) S5 elite BAFS (ACC/MGT) students</p> <p>(3 groups, around 15 students) to be selected by Subject teacher</p>	2022	<ul style="list-style-type: none"> <li>- The Wofoo Millennium Entrepreneurship Programme (XXII) and HKCC Business Excellence Award Contest</li> <li>- HKICPA Business Case Competition 2021</li> </ul>	Mrs Lee Chung Po Man (VC) as the co-ordinator	competition fee: \$8,000
SCI	Hong Kong Physics Olympiad training class	<p>1. To prepare students with giftedness in Physics for the Hong Kong Physics Olympiad 2022</p> <p>2. To provide enriched, extended and accelerated training for students with</p>	About 10 elite S4 students selected by Physics teachers according to their examination result and daily performance	October 2021 - June 2022	Continuous assessment	Alumni with Mr Ho Hok Leong (HL) as coordinator	<p>Tuition Fee: <math>\\$220 \times 10 \times 2</math> hours = \$3,600</p>

		<p>giftedness in Physics</p> <p>3. To employ an experienced tutor to provide training for students</p>					
SCI	Science Gifted Programme /Competitions Offered by External institutions or by Carmel Secondary School	<p>1. To broaden students' horizons and help them excel in their areas of giftedness</p> <p>2. To enable students to participate in gifted/enrichment courses or competitions offered by external institutions or Carmel Secondary School</p>	About 10 elite students from each form (S4-S6) will be nominated by subject teachers according to their examination result and daily performance	October 2021 to August 2022	<p>- Assignments</p> <p>- Continuous assessment</p> <p>- Teacher observation</p>	Mr Lam Pui Chow (BL), Mr Lam Man Fai (MF) & Mr Ho Hok Leong (HL)	<p>Nomination/ Competition Fee</p> <p>S4: <math>10 \times \\$220 = \\$2,200</math></p> <p>S5: <math>10 \times \\$220 = \\$2,200</math></p> <p>S6: <math>10 \times \\$220 = \\$2,200</math></p> <p>Apparatus and equipment for organizing courses or competitions: \$5,000</p> <p>Total: \$11,600</p>

**Plan on the Use of the Life-wide Learning Grant**  
**2021-22 School Year**

**Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.**

**Category 1: To organise / participate in life-wide learning activities**

No.	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ü the appropriate box(es); more than one option can be selected) I: <u>I</u> ntellectual Development (closely linked with curriculum) M: <u>M</u> oral and Civic Education P: <u>P</u> hysical and Aesthetic Development S: Community <u>S</u> ervice C: <u>C</u> areer-related Experiences				
				Level	Estimated Number of Participants			I	M	P	S	C
1.1	<b>Local Activities:</b> To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students’ potential and nurturing in students positive values and attitudes											
1	To organize field trips for NSS Geography students (re-run) To equip students with skills in Fieldwork and knowledge application	GEO	Oct, 2021 & Apr, 2022	S4 - S6	68	Observation & interview	21820.00	✓				

2	S.5 Biology field trip To learn and study ecology and habitat through field investigation	BIO	April 13, 2022	S5	67	Observation & ecological report	5500.00	✓				
3	S.6 Biology field trip To learn and study ecology and habitat through field investigation	BIO	Dec 10, 2021	S6	57	Observation & ecological report	3000.00	✓				
4	Student-organized science related activities To promote interest in learning and doing science through activities outside the classroom	SCI	All year around	S1-S6	30	Observation and interview	2000.00	✓				
5	Inter-class Science Quiz To enhance interest in and enthusiasm for learning science	SCI	Mar-May, 2022	S1 - S2	120	Observation	500.00	✓				
6	STEM related activities and competitions To provide junior form students with chances for STEM education	Science	All year around	S1 - S3	20	Observation and competition results	58000.00	✓				
7	Joining external competitions / activities / seminars (Science-related) To promote the interest of students in learning and doing science through external competitions / activities / seminars	Science	All year around	S1 - S6	50	Observation and competition results	6000.00	✓				
8	Joining external competitions/seminars To encourage students to join external academic competitions so as to apply the concepts learnt and have more exposure to the business world	BAFS & ECO	All year around	S4 - S5	15	Observation and competition results	900.00	✓				
9	Student-organized business subjects related activities	BAFS & ECO	Mar-May, 2022	S3-S4	100	Observation	500.00	✓				



	To enhance interest in and enthusiasm for learning business subjects											
10	Visit to HKMA / HKEX / University (Business Faculty) - Transportation fee To provide students with opportunities for more exposure to the business world	BAFS & ECO	April 1, 2022	S4	35	Observation	3000.00	✓				
11	Robotics Competitions (training course) & STEM activities (3D Printing, scanning & 3D drawings) To enrich students' Engineering and 3D drawing skills	STEM	All year around	S1-S5	170	Participation rate, students' performance	195000.00	✓				
12	English Debating Course and Competitions	ENG	Sept, 2021 - July, 2022	S1 - S5	25	Observation, competition results	15000.00	✓				
13	English Drama Course and Competitions	ENG	Sept, 2021 - July, 2022	S2 - S3	25	Observation, competition results	5000.00	✓				
14	S1 English Bridging Course To help newly admitted S1 students settle in and be ready for EMI learning.	ENG	July, 2022	S1	120	Observation and participants' survey results	11000.00	✓				
15	Extended Activities To expose students to different English activities, visits and workshops	ENG	Sept, 2021 - July, 2022	S1 - S6	100	Observation	10000.00	✓				
16	English Ambassadors Themed weeks and activities To provide an English-rich environment on campus through intellectual activities	ENG	Sept, 2021 - July, 2022	S1 - S6	100	Observation	8000.00	✓				

17	English Speech Festival 2020 To provide a platform for students to do solo verse speaking and take part in external English activities	ENG	Oct- Nov, 2021	S1 - S6	49	Participation rate, students' performance	8000.00	✓				
18	Drama Appreciation To increase students' exposure to the drama of classic English literature pieces	ENG	Nov, 2021 - June, 2022	S1 - S6	25	Participation rate	10000.00	✓				
19	通識活動 透過多元化的教育活動切合通識科「今日香港」單元。	LBS	全年	S5	108	老師觀察、學生回饋	6000.00	✓				
20	History Lovers Scheme To cultivate students' interest in history learning and sense of identity through organizing local heritage tours and visits	HST	Oct, 2021 - May, 2022	S1 – S5	60	Students' participation and questionnaire	50000.00	✓				
21	S3 Inter-class Speech Competition To cultivate students' interest in history learning.	HST	May 1, 2022	S3	120	Observation	500.00	✓				
22	Subsidising students to join mathematics competitions and purchase suitable books or materials for related training To encourage students to participate in mathematics competitions so as to further develop their potential in mathematics.	MTH	All year around	S1 – S5	10	Students' participation in in-school math training and external math competition. Results of Competition.	500.00	✓				
23	Student-led STEM activities at lunchtime or after school	MTH	All year around	S1 - S6	330	Students' participation in the activity	1000.00	✓				

	To provide a STEM-rich environment on campus through intellectual activities											
24	Promotion of the subject through different campaigns To nurture students with biblical values	BBS	All year around	S1 - S6		Observation, focus interview	4000.00	✓				
25	E-fit program To encourage students to do exercise as a habit by joining e-fit program	PE	Sept- Dec, 2021	S1 - S6	300	Observation, student participation	10000.00			✓	—	
26	Singing with dance To stretch student's ability to have aesthetic body movement accompanied with music and songs.	Music	Sept ,2021-May, 2022	S1 - S5	50	The musical performance can be held on the post exam activity day in 2022	25000.00			✓		
27	參觀與考察活動 學生參與考察或與歷史文物相關的活動，擴闊學生視野，豐富學習經歷，提升學生學習本科的興趣	中國歷史	全年	S1 - S6	60	學生參與問卷	10000.00	✓				
28	中一級歷史故事演繹比賽 提升學生學習本科的興趣	中國歷史	2022 年 3 月	S1	120	老師觀察，學生反應	500.00	✓				
29	普通話科延展活動 配合課程，舉辦各級普通話科延展活動：例如校外參觀、實地考察，資助同學入場費、車費、團費；聘用學者、專業人士、嘉賓講員到校演講、擔任專題講座講者；資助同學參加與學科相關的比賽及其相關一切開支，例如報名費、交通費、住宿費、比賽用品、服飾等費用；資助同學參加由本地專上學院、學術組織	普通話	全年	S1 - S6	671	老師觀察，學生反應	5000.00	✓				

	提供的中文科延展課程及其相關費用；資助同學參加由本校外聘導師、教練的延展課程等；資助同學參加由校外機構到校教授的各项與中國語文或中國文化有關的課程、工作坊；購買推行全方位學習活動所需的設備、儀器、工具、物品、學習資源、軟件、學生獎品；支付教師帶領學生活動的開支。											
30	<p>中國語文科延展活動</p> <p>配合課程，舉辦各級中國語文科延展活動：例如校外參觀、實地考察，資助同學入場費、車費、團費；聘用學者、專業人士、嘉賓講員到校演講、擔任專題講座講者；資助同學參加與學科相關的比賽及其相關一切開支，例如報名費、交通費、住宿費、比賽用品、服飾等費用；資助同學參加由本地專上學院、學術組織提供的中文科延展課程及其相關費用；資助同學參加由本校外聘導師、教練的延展課程等；資助同學參加由校外機構到校教授的各项與中國語文或中國文化有關的課程、工作坊；購買推行全方位學習活動所需的設備、儀器、工具、物品、學習資源、軟件、學生獎品；支付教師帶領學生活動的開支。</p>	中國語文	全年	S1- S6	671	老師觀察, 學生反應	50000.00	✓				
31	<p>Student directed activities</p> <p>Through organizing academic activities, students are provided with opportunities to plan and hold academic activities, and hence be empowered</p>	AA	All year around	S1 - S6	671	observation	2000.00	✓				

	with confidence and relevant skills. Connectedness is also enhanced.											
32	Leadership Development Programme To cultivate and develop leadership attitudes and core values among potential student leaders through internal activities and camp (to be confirmed)	ECAC	Oct, 2021 - Jun, 2022	S2 - S4	40	Observation & survey	25000.00		✓			
33	Student-led Interest Groups To promote various interests by forming student-initiated groups	ECAC	All year around	S1-6	20	Observation	3000.00			✓		
34	Sports Competition To enrich students' experience of different sports activities	ECAC	All year around	S1 - S6	150	Observation	80000.00			✓		
35	Volleyball Teams Inter-School Volleyball Competitions To improve volleyball and interpersonal skills, problem solving skills and adversity quotient through volleyball competitions	ECAC	All year around	S1 - S6	80	Observation	80000.00		✓	✓		
36	Scout: Venture Epauettes and Patrol leader training camp To nurture responsibility and leadership in new patrol leaders	ECAC	Dec 2021 - Jan 2022	S2 - S5	30	Observation	11000.00			✓		
37	Scout: Basic Training Camp To equip Scouts with basic skills in camping and Scouting techniques	ECAC	Feb -Mar 2022	S1 - S4	70	Observation	14000.00			✓		

38	Scout: Advanced Training Camp To equip Scouts with advanced skills in camping and Scouting techniques	ECAC	July 1, 2022	S1 - S4	80	Scout pursuit training and progressive badge assessment	24000.00			✓		
39	Horticulture Group To equip students with gardening skills and experience.	ECAC	Sept, 2021 – Jun, 2022	S1 - S5	30	Observation	8000.00			✓		
40	Orchestra training To enhance students' music skills and experience (musical instrument classes and online video clips)	ECAC	All year around	S1 - S6	50	Observation	60000.00			✓		
41	Orchestra: JSMA Competitions To enhance students' music skills and experience and facilitate exchange with other schools	ECAC	Apr - May, 2022	S1 - S5	60	Observation & evaluation questionnaire	10000.00			✓		
42	Coaches' fee (Choir, Handbell, Handchime) To subsidize the coaches' fee for the singing and the instrumental classes	ECAC	All year around	S1-S5	80	Participation rate	35000.00			✓		
43	Music related activities materials: Teacher's reference, tuning for all school pianos, purchasing the instruments, instrument maintenance,etc.	ECAC	All year around	S1-S6	20	Observation	10000.00			✓		
44	All kinds of music Competitions To enhance students' music skills and talents.	ECAC	All year around	S1 - S5	80	Participation rate, fulfilment level, competition award and sharing	10000.00			✓		
45	Basketball Team To gear up students in psychomotor domain	ECAC	All year around	S1 - S6	60	Participation rate, fulfilment level,	60000.00			✓		

	(fitness and basketball skills), cognitive domain (rules and strategies) and affective domain (cooperation and care).					game performance						
46	Rope Skipping Class To provide training on basic rope skipping skills.	ECAC	All year around	S1 - S6	20	Participation rate, fulfilment level, students' enjoyment	5000.00			✓		
47	Drama appreciation To subsidize drama ticket fees for students	ECAC	All year around	S1-S5	40	Participation rate	1000.00			✓		
48	Drama Team To subsidise students in joining drama courses	ECAC	All year around	S1-S5	30	Participation rate	5000.00			✓		
49	CIN: Microfilm competitions To equip students with skills in creating microfilms	ECAC	All year around	S1 - S5	20	Participation rate, fulfilment level	12000.00			✓		
50	Carmel Christian Conference To encourage students to commit to their Christian Faith and be witnesses of God.	RAC	September 30, 2021	S1 – S6	90	Questionnaire	1500.00		✓			
51	Activities encouraging students to read the Bible To create opportunities for students to have a quiet moment to read the Bible in the morning	RAC	All year around	S1 – S6	20	Attendance record and students' sharing.	3000.00		✓			
52	Christian Fellowship To help students know more about Christianity and help them grow in faith.	RAC	All year around	S1 – S6	60	Attendance record, questionnaire, focus interview	5000.00		✓			
53	S1 Growth Camp To let students know what the gospel is and how to lead a meaningful life.	RAC	Jan 19-21, 2022	S1	118	Observation, questionnaire, students' sharing	15000.00		✓			

54	S2 - 4 Edifying Camp To help students grow in faith and build a closer relationship with God.	RAC	Jan 21-22, 2022	S2 – S4	40	Observation, questionnaire, students' sharing	15000.00		✓			
55	Gospel Week To let students know what the gospel is and commit their lives to Jesus.	RAC	Oct 4-8, 2021	S1 – S6	672	Observation, questionnaire, students' sharing	3000.00		✓			
56	Week of Religion To help students know how to stay healthy from Christian point of view and encourage them to practise in daily lives.	RAC	March 21- 24,2022	S1 – S6	671	Observation, questionnaire, students' sharing	3000.00		✓			
57	Easter Service To let students know more about the meaning of Easter and how to apply this in daily lives.	RAC	April 13, 2022	S1 – S5	671	Observation, questionnaire, students' sharing	3000.00		✓			
58	Small Group Ministry To encourage students to grow deeper in faith and to be witnesses of Christ on campus.	RAC	Sep, 2021 – Jun, 2022	S1 – S6	130	Attendance Record, observation	10000.00		✓			
59	My Class Scheme To cultivate students' self-discipline, etiquette, and friendship which aims at building up positive class spirit.	DMC	Sep, 2021 – Jun, 2022	S1 - S6	671	students' participation, teachers' observation and feedback	3000.00		✓			
60	Values Education and Etiquette Education To cultivate students' positive values and attitudes which are essential elements of whole-person development.	DMC	Sep, 2021 – Jun, 2022	S1 - S6	671	students' participation, teachers' observation and feedback	6000.00		✓			



	Prefect Team Training To enhance students' leadership through the training.											
61	Theme week To provide opportunities for students to build up positive attitudes towards life and encourage them to set life goals.	DMC & CEC	Sep, 2021 – Jun, 2022	S1 - S5	671	feedback from teachers and students	2000.00		✓			
62	S1 Orientation Day and orientation programmes (1st term) To nurture and strengthen the bonding of students	CGC	Jul-Dec, 2021	S1	120	students' participation, teachers' observation and interview	2000.00		✓			
63	S1 growth group (affective education) overnight camp To build up students' resilience and their connectedness	CGC	April 1, 2022	S1	20	students' participation, teachers' observation and interview	35000.00		✓			
64	S2 growth group (affective education) overnight camp To build up students' resilience and their connectedness	CGC	April 1, 2022	S2	20	students' participation, teachers' observation and interview	35000.00		✓			
65	S3 growth group (affective education) activities To build up students' resilience and their connectedness	CGC	Oct, 2021 - Jun, 2022	S3	15	students' participation, teachers' observation and interview	5000.00		✓			

66	Post-examination Day (outdoor activity) To provide opportunities for students to build up positive attitudes towards life and encourage them to set life goals.	CGC	June 1, 2022	S1 - S5	20	students' participation, teachers' observation and interview	4000.00		✓			
67	Civic Education Activities To encourage students to care for the community, know more about the Basic Law and National Security.	CEC	Oct, 2021 - Jun, 2022	S1 - S6	671	Teachers' observation and students' feedback	2000.00		✓			
68	VolunPeer & community service To serve fellow students in school and to extend learning and commitment to people in the community	CEC	Oct, 2021 - Jun, 2022	S1 - S6	60	Records of student's participation in doing volunteer work and students' feedback	6000.00				✓	
69	Green Day To encourage students to maintain the well-being of the present and future generations through leading a low carbon life.	CEC	Oct, 2021 - Jun, 2022	S1 - S6	671	Teachers' observation Questionnaires for low-carbon ambassadors	500.00		✓			
70	Hydroponics in Carmel To raise students' awareness of environmental conservation through greening in school	CEC	Oct, 2021 - Jun, 2022	S1 - S6	50	Interview with students	15000.00		✓			
71	Life Camp To build team spirit and prepare students for the	CLP	April 1, 2022	S5	110	Observation & questionnaire	22000.00					✓

	production of Student Learning Profile and transition to tertiary education.											
72	Career Week To serve as a cross-form curriculum and put across important values and messages	CLP	Nov 21, 2021	S1 - S6	671	Observation & questionnaire	2000.00					✓
73	Career-related Experiences To enrich students' career-related experiences and thus help them understand their career interests better	CLP	All year around	S1 - S6	40	Observation & questionnaire	2000.00					✓
74	Battle of Archers To broaden students' horizons through Other Learning Experiences	OLE	S4 OLE lessons	S4	120	Attendance rate, practical assessment and observation	16800.00			✓		
75	Guitar Class To broaden students' horizons through Other Learning Experiences	OLE	S4 OLE lessons	S4	30	Attendance rate, practical assessment and observation	7000.00		✓			
76	Floorball Class To broaden students' horizons through Other Learning Experiences	OLE	S4 OLE lessons	S4	20	Attendance rate, practical assessment and observation	6675.00			✓		
77	You Fo To broaden students' horizons through Other Learning Experiences	OLE	S5 OLE Lessons	S4	20	Attendance rate, practical assessment and observation	8775.00			✓		

78	Rope skipping To broaden students' horizons through Other Learning Experiences	OLE	S4-S5 OLE Lessons	S4-S5	40	Attendance rate, practical assessment and observation	8400.00			✓		
79	Kendama To broaden students' horizons through Other Learning Experiences	OLE	S5 OLE Lessons	S5	20	Attendance rate, practical assessment and observation	6050.00			✓		
80	Drama To broaden students' horizons through Other Learning Experiences	OLE	S4 OLE lessons	S4	20	Attendance rate and observation	5200.00		✓			
81	Movie appreciation: guest sharing To broaden students' horizons through sharing of external guests	OLE	S4 and S5 OLE lessons	S4-S5	219	observation	9800.00		✓			
82	Chinese orchestra To broaden students' horizons through Other Learning Experiences	OLE	S4 OLE lessons	S4	25	Attendance rate, practical assessment and observation	6000.00		✓			
83	Sand painting Class To broaden students' horizons through Other Learning Experiences	OLE	S5 OLE lessons	S5	16	Attendance rate, practical assessment and observation	12000.00			✓		
84	Chime playing Class To broaden students' horizons through Other Learning Experiences	OLE	S5 OLE lessons	S5	25	Attendance rate, practical assessment and observation	6500.00		✓			

85	Pilates To broaden students' horizons through Other Learning Experiences	OLE	S4 OLE lessons	S4	25	Attendance rate, practical assessment and observation	7200.00			✓		
86	Computer music composition To broaden students' horizons through Other Learning Experiences	OLE	S5 OLE lessons	S5	25	Attendance rate, practical assessment and observation	6500.00		✓			
87	Paper art To broaden students' horizons through Other Learning Experiences	OLE	Nov, 2021 - May, 2022	S4-S5	40	Attendance rate, practical assessment and observation	16800.00			✓		
88	中四級：生命與價值教育科活動 (如參觀、體驗活動) 讓學生能透過體驗活動更深經歷實踐生命與價值教育科各個單元所教授的知識、技能及價值觀 (課題如健康人生、生命教育、性教育、媒體素養等)	LVE	全年	S4	111	老師觀察、學生反思工作紙	60000.00	✓	✓			
89	S.1 Disney's World of Physics To learn science / physics in a creative and interactive way	LWW	April 16, 2021	S1	128	Observation	40000.00	✓				
90	中三級：中西區歷史考察 (一天) 或 國內考察交流 (兩天) 讓學生認識香港的歷史及培養學生探索香港歷史的興趣。/讓學生認識國情	LWW	4 月 16 日	S3	128	老師觀察	40000.00	✓	✓			
91	中四級：生態考察 讓學生了解香港的生態環境。	LWW	4 月 16 日	S4	30	老師觀察	10000.00	✓				

92	中四級：環保活動（如參觀考察及工作坊） 提升學生的環保意識。	LWW	4 月 16 日	S4	40	老師觀察	10000.00	✓				
93	中四級：社區考察及體驗活動 讓學生認識社區及思考自身與社區的連繫。	LWW	4 月 16 日	S4	50	老師觀察	20000.00	✓	✓			
94	S6 Day Camp - building connectedness and promoting mental health & physical health	ECA	Picnic Day	S6	120	feedback from teachers and students	20000.00		✓	✓		
95	Assemblies To widen students' horizons	SD	All year around	S1 - S6	670	observation	5000.00	✓	✓			
96	Extra subsidies for students in financial needs in participating in activities above To provide extra subsidies for students in financial needs to join the fee-charging activities	General	All year around	S1 – S6	100	observation	50000.00	✓	✓	✓	✓	✓
97	Photography Group workshop	ECAC	May-June, 2022	S1-S5	20	Observation	5000.00			✓		
98	Cyber Security Training for CTF competitions	ICT	All year around	S3-S6	20	Observation, feedback from students, competition participation records	\$8,000.00	✓				✓
99	Inter-class Speech Competition	HST	All year around	S3	120	Observation	500	✓				
<b>Sub-total of Item 1.1</b>							<b>\$1,572,420.00</b>					

1.2	<b>Non-Local Activities:</b> To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons											
1	Mission Trip to Cambodia To provide students with chances to serve and spread the gospel in Cambodia.	RAC	July, 2022	S2 – S6	25	feedback from teachers and students	72000		✓		✓	
2	Robotics Competitions To participate in non-local robotics competitions to broaden students' horizons	STEM	All year around	S1 - S5	10	Observation and competition results	80000	✓				
<b>Sub-total of Item 1.2</b>							<b>\$152,000.00</b>					
<b>Estimated Expenses for Category 1</b>							<b>\$1,724,420.00</b>					

**Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning**

No.	Item	Domain (Please select or fill in the domain as appropriate)	Purpose	Estimated Expenses (\$)
1	Photography Club	ECAC	Equipment	50000
2	Scout	ECAC	Equipment	50000
3	Stunt make-up and make-up	OLE	Learning resources	3000
4	Hong Kong Olympiad Learning and Competition Platform	ICT/STEM	Learning resources for programming competition and programming in general	4500
5	Online Programming and Development Platform	ICT/STEM	Learning resources for programming competition and programming in general	9000
6	STEM Equipment	STEM	To purchase hardware/software (e.g. 3D printer, microbit, sensor etc.)	40000
<b>Estimated Expenses for Category 2</b>				<b>\$156,500.00</b>
<b>Estimated Expenses for Categories 1 &amp; 2</b>				<b>\$1,880,920.00</b>

**Category 3: Estimated Number of Student  
Beneficiaries**

Total number of students in the school:	671
Estimated number of student beneficiaries:	671
Percentage of students benefitting from the Grant (%):	100%

Contact Person for LWL (Name & Post):	Ho Hok Leong & Chan Wong King Shan (Vice Principals)
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**Plan on the Use of the Promotion of Reading Grant**  
**2021-2022 School Year**

**The major objectives for Promotion of Reading:**

- Support curriculum (L & T) and encourage students to engage in e-reading by enriching the theme-based e-book collection.
- Replace the worn ERS books and enrich the ERS collection in junior forms.
- Provide a variety of reading activities for all teachers and students.
- Develop a reading atmosphere and foster a reading culture on school campus.

**Reading Grant Financial Budget 21-22**

	Balance brought from 20/21	\$ 24,997.48
	Reading Grant received in 21/22	\$ 62,851.00
	Reading Grant available in 21/22	\$ 87,848.48
		Yr 21/22 Budget
1	Purchase of Books :	
	■ E-Books (Gale Virtual Reference Library)	\$ 38,000.00
	■ Printed Books (Books for ERS)	\$ 41,500.00
2	Reading Activities (Purchase of gifts and reading promotion materials)	
	■ Prizes for the Exploring a New Horizon Reading Award Scheme	\$ 4,500.00
	■ Prizes for the PTA Reading Award Scheme	\$ 500.00
	■ 4.23 World Book Day Bookmark Design Competition	\$ 700.00
	■ Three Reading Clubs (4 gatherings each club)	\$ 400.00
	■ Reading Café (2 gatherings, each around 15-20 students)	\$ 1200.00
	■ Game Booths / Gifts for Reading activities	\$ 600.00
	■ Book Crossing, 3 book exhibitions (decoration & promotion)	\$ 300.00
	Total :	\$ 87,700.00
	Balance :	\$ 148.48

# 姊妹學校交流計劃書

## 21 / 22 學年

學校名稱：	迦密中學		
學校類別：	*小學 / *中學 / *特殊學校 (*請刪去不適用者)	負責老師：	何學良

擬於本學年與以下內地姊妹學校進行交流活動：	
1.	西安市第一中學
2.	
3.	
4.	
5.	

本校擬舉辦的姊妹學校活動所涵蓋層面及有關資料如下：

(請在適當的方格內填上✓號(可選多項)及/或在「其他」欄填寫有關資料)

甲. 管理層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
A1	<input type="checkbox"/>	探訪/考察	B1	<input type="checkbox"/>	增進對內地的認識和了解
A2	<input type="checkbox"/>	校政研討會/學校管理分享	B2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
A3	<input checked="" type="checkbox"/>	會議/視像會議	B3	<input type="checkbox"/>	交流良好管理經驗和心得/提升學校行政及管理的能力
A4	<input type="checkbox"/>	與姊妹學校進行簽約儀式/商討交流計劃	B4	<input type="checkbox"/>	擴闊學校網絡
A5	<input type="checkbox"/>	其他(請註明)：	B5	<input type="checkbox"/>	擴闊視野
			B6	<input checked="" type="checkbox"/>	建立友誼/聯繫
			B7	<input checked="" type="checkbox"/>	訂定交流計劃/活動詳情
			B8	<input type="checkbox"/>	其他(請註明)：

乙. 教師層面（~~\*擬舉辦~~ / ~~\*不擬舉辦~~）（\*請刪去不適用者）

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
D1	<input type="checkbox"/>	探訪/考察	E1	<input type="checkbox"/>	增進對內地的認識和了解
D2	<input type="checkbox"/>	觀課/評課	E2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
D3	<input type="checkbox"/>	示範課/同題異構	E3	<input type="checkbox"/>	建立學習社群/推行教研
D4	<input type="checkbox"/>	遠程教室/視像交流/電子教學交流	E4	<input type="checkbox"/>	促進專業發展
D5	<input type="checkbox"/>	專題研討/工作坊/座談會	E5	<input type="checkbox"/>	提升教學成效
D6	<input type="checkbox"/>	專業發展日	E6	<input type="checkbox"/>	擴闊視野
D7	<input type="checkbox"/>	其他(請註明):	E7	<input type="checkbox"/>	建立友誼/聯繫
			E8	<input type="checkbox"/>	其他(請註明):

丙. 學生層面（~~\*擬舉辦~~ / ~~\*不擬舉辦~~）（\*請刪去不適用者）

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
G1	<input type="checkbox"/>	探訪/考察	H1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
G2	<input type="checkbox"/>	課堂體驗	H2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
G3	<input type="checkbox"/>	生活體驗	H3	<input checked="" type="checkbox"/>	擴闊視野
G4	<input type="checkbox"/>	專題研習	H4	<input checked="" type="checkbox"/>	建立友誼
G5	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子學習交流	H5	<input checked="" type="checkbox"/>	促進文化交流
G6	<input type="checkbox"/>	文化體藝交流	H6	<input checked="" type="checkbox"/>	增強語言/表達/溝通能力
G7	<input type="checkbox"/>	書信交流	H7	<input type="checkbox"/>	提升自理能力/促進個人成長
G8	<input type="checkbox"/>	其他(請註明):	H8	<input checked="" type="checkbox"/>	豐富學習經歷
			H9	<input type="checkbox"/>	其他(請註明):

丁. 家長層面（\*擬舉辦 / \*不擬舉辦）(\*請刪去不適用者)

(註：學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
J1	<input type="checkbox"/>	參觀學校	K1	<input type="checkbox"/>	增進對內地的認識和了解
J2	<input type="checkbox"/>	家長座談會	K2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
J3	<input type="checkbox"/>	分享心得	K3	<input type="checkbox"/>	擴闊視野
J4	<input type="checkbox"/>	其他(請註明)：	K4	<input type="checkbox"/>	加強家校合作
			K5	<input type="checkbox"/>	加強家長教育
			K6	<input type="checkbox"/>	交流良好家校合作經驗和心得
			K7	<input type="checkbox"/>	其他(請註明)：

擬運用的監察/評估方法如下：

編號	☑	監察/評估方法
M1	<input type="checkbox"/>	討論
M2	<input checked="" type="checkbox"/>	分享
M3	<input type="checkbox"/>	問卷調查
M4	<input type="checkbox"/>	面談/訪問
M5	<input checked="" type="checkbox"/>	會議
M6	<input checked="" type="checkbox"/>	觀察
M7	<input type="checkbox"/>	報告
M8	<input type="checkbox"/>	其他(請註明)：

津貼用途及預算開支：

編號	☑	交流項目	支出金額
N1	<input type="checkbox"/>	到訪內地姊妹學校作交流的費用	HK\$
N2	<input type="checkbox"/>	在香港合辦姊妹學校交流活動的費用	HK\$
N3	<input type="checkbox"/>	姊妹學校活動行政助理的薪金 (註:不可超過學年津貼額的 20%)	HK\$
N4	<input checked="" type="checkbox"/>	視像交流設備及其他電腦設備的費用	HK\$160000
N5	<input type="checkbox"/>	交流物資費用	HK\$
N6	<input type="checkbox"/>	在香港進行交流活動時的茶點開支(註:不可超過學年津貼額的 2%)	HK\$
N7	<input type="checkbox"/>	老師的一次入出境簽證的費用(註:不可超過學年津貼額的 1%)	HK\$
N8	<input type="checkbox"/>	其他(請註明)：	HK\$
N9	<input type="checkbox"/>	學年預計總開支	HK\$160000
N10	<input type="checkbox"/>	沒有任何開支	不適用

# School-based After-school Learning and Support Programmes 2021/22 s.y.

## School-based Grant - Programme Plan

Name of School: Carmel Secondary School

Staff-in-charge: Mr Yu Siu Kai

Contact Telephone No.: 27149385

A. The estimated number of students (count by heads) benefitted under this Programme is 172 (including A. 49 CSSA recipients, B. 51 SFAS full-grant recipients and C. 72 under school's discretionary quota).

B. Information on Activities to be subsidised/complemented by the Grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students <sup>#</sup>			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Tutorials	To enhance academic performance and sharpen study skills	Improvement in academic performance and use of study skills	academic performance and feedback from students	Whole year	10	12	20	20000	
Aesthetics & physical activities & training	To encourage involvement in sports and aesthetics activities	Completion of activities and training	feedback from students	Whole year	12	16	17	5000	
Class-based activities	To build class spirit	Increased identity with own class	observation	Whole year	12	8	15	5000	
Educational materials	Provision for students in financial needs	Improvement in academic performance	feedback from students	Whole year	15	15	20	15000	
<b>Total no. of activities: <u>4</u></b>				<sup>@</sup> No. of man-times	49	51	72		
				<sup>**</sup> Total no. of man-times	172				

Note:

\* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

\*\*Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

# Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C)