



# **Carmel Secondary School**

## **Annual School Plan**

**2020-2021**

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# Carmel Secondary School

## Annual School Plan 2020-2021



### Mission Statement

To provide whole-person, quality education based on Biblical truths to students in the moral, intellectual, physical, social, aesthetic and spiritual aspects of their lives so as to: enhance their academic aptitude; realise their potentials; bring them to know God and understand His Word; and build up their character and self-discipline; that they may grow up in faith, hope and love, hence establish themselves in society, care for their country and community, serve mankind, and glorify God.

### School Objectives

1. Provide quality education: Realise the potential of all students so that they can think independently, cope with changes and possess sound knowledge and skills.
2. Nurture the whole person: Bring students to know God with Biblical truths and personal testimonies, nurture their character in an all round manner so that they may grow up healthy in body, mind and spirit.
3. Inculcate moral beliefs: Through civic education, instil in students wholesome moral beliefs, self-discipline and help them become virtuous persons.
4. Enhance learning capacity: With lively teaching methods, guide students to play an active role in their learning and become self-directed learners so that they will strive to the best of their abilities in every respect.
5. Develop language skills: Develop student's reading, writing, listening and speaking skills so that they possess a good command of written Chinese and English and speak fluent Cantonese, Putonghua and English.
6. Foster inter-personal relationships: Develop students' sense of community so that they can interact sincerely with others, and help, accept and appreciate each other.
7. Organise extra-curricular activities: Discover student potentials in sports, music, art and social interactions, and provide opportunities for their growth and development.
8. Participate in community affairs: Broaden students' horizons so that they understand and care for their country and community, contribute themselves to society and lead fulfilling lives.
9. Stimulate creative powers: Foster students' creativity and help them see things from a variety of perspectives, thus inspiring and encouraging them to attempt new things.
10. Build up resilience: Guide students to face adversities with courage and perseverance, so that they do not give up easily and have the resilience to overcome challenges in life.

## Major Concern: Manage Learning, Manage Health and Manage Responsibilities

Adjustments to the annual school plan may be necessitated when learning and teaching as well as student development measures have to be implemented online, in response to COVID-19. But the major concern as well as the cycle of planning-implementation-evaluation will be held on to.

### A. Manage Learning

Targets	Strategies/Tasks	Success Criteria	Methods of Evaluation	Time scale	Units/People Involved	Resources (\$)
<b>Foster School-based Professional Development for Department Heads and Teachers</b>						
<ol style="list-style-type: none"> <li>To align visions and understanding among department heads in leading their departments</li> <li>To expand teachers' capabilities in catering for learner diversity through the use of differentiation strategies, and the fostering of Self-Directed Learning through assessment as learning</li> </ol>	<ol style="list-style-type: none"> <li>Different differentiation strategies will be examined first in Department Heads' Meeting(s) and then introduced to all teachers. Department heads will support their panelists in trying out appropriate differentiation strategies/models.</li> <li>Elements of Assessment as Learning will be examined first in Department Heads' Meeting(s) and then introduced to all teachers. Department heads will support their panelists in trying out appropriate subject based strategies.</li> </ol>	<ol style="list-style-type: none"> <li>DHs report panelists gaining a better understanding of differentiation strategies/models &amp; increased confidence in using differentiation strategies</li> <li>Teachers report gaining a better understanding of AaL</li> <li>Trial of AaL at the classroom level by teachers</li> </ol>	<ol style="list-style-type: none"> <li>Sharing of differentiation strategies and AaL in Professional Development Days, DH Meetings and Subject Department Meetings</li> <li>Feedback from DHs</li> <li>Evaluation in departmental meetings</li> </ol>	whole year	AA + All teachers	

Targets	Strategies/Tasks	Success Criteria	Methods of Evaluation	Time scale	Units/People Involved	Resources (\$)
<b>Conduct Lesson Study</b>						
1. To revise the practised secondary curriculum for assessment as learning to foster self-directed learning	Departmental collaborative planning & teaching: <ul style="list-style-type: none"> <li>Each subject teacher is to be involved in the refinement/design of one unit of work (curriculum, pedagogy and assignments) in the secondary curriculum comprising one to two elements of assessment as learning to foster self-directed learning, and</li> </ul>	1. Teachers adopt/devise strategies that stretch students' high order thinking and cater for learner diversity 2. Teachers adopt one to two elements of AaL at the classroom level	1. Deliverables 2. Evaluation in academic departments 3. Evaluation in DH Meeting(s)	All year	KLAs	

## B. Manage Health

Targets	Strategies/Tasks	Success Criteria	Methods of Evaluation	Time scale	Units/People Involved	Resources (\$)
<b>Healthy Living – Promote Health</b>						
To enable Carmelians to lead a spiritually, physically and mentally healthy life	1. Healthy Living Days	1. Students get involved in the programmes. 2. Students learn the tips and are willing to lead a healthy life.	1. Teacher observation 2. Survey	Whole year	SD	\$5000
	2. Morning Assemblies	Students find the practices helpful and are willing to use them. For RAC assemblies, in particular, 40 students are willing to write reflective passages in the handbook.	1. Teachers' feedback 2. Focus interview 3. Records in handbook	Whole year	RAC ECA CGC	\$2100

	3.Christian Fellowship	More than 50 participants on average from at least 10 classes join the fellowship gatherings.	1. Questionnaire 2. Focus interview	Whole year	RAC & fellowship advisors	\$300
	4.Mental Health Course for S2 & S3	1. Students' self-acceptance is enhanced. 2. Students can learn about the skills to handle setbacks and academic pressure.	1. Questionnaire 2. Observation by counselling teachers	Whole year	CGC	\$100
	5. Sessions for small groups of S6 students on handling stress and emotion	Students are better equipped and have greater confidence to enjoy school life and when facing adversities.	1. Observation by student counsellor 2. Reflective statements from students	First term	CGC	\$100
	6. S4 Support group	1. Students feel supported and adopt a positive attitude towards the elective they do not intend to take. 2. Students can decide whether to keep / drop the elective they do not intend to take.	Interview with students and subject teachers concerned	First Term	CLP	
	7. Exercise for fun	About 20 students take part in the program held monthly (1 <sup>st</sup> term) / bi-weekly (2 <sup>nd</sup> term) during lunch time.	Teachers' observation and feedback from students involved	Whole year	ECA	
	8. Physical Fitness Enhancement	Students are able to achieve a higher level of physical fitness.	80% of students are able to reach the benchmark	Whole year	ECA + PE	

## C. Manage Responsibilities

Targets	Strategies/Tasks	Success Criteria	Methods of Evaluation	Time scale	Units/People Involved	Resources (\$)
<b>Responsible Citizenship – Nurture Responsible Citizenship</b>						
<p>- To cultivate Carmelians' sense of responsibility, courtesy and care for others, our environment and our city</p> <p>- To enhance Carmelians' understanding of our country and their sense of belonging</p> <p>- To stretch Carmelians' leadership</p>	1. Sessions for small groups of S5 on being responsible to self and relations	1. Students can get a better understanding of self. 2. Students are more mature in managing their relationships.	Reflective statements from students	Second Term	CGC	\$100
	2. VolunPeers & community service	1. Service hours reaching 3000 2. Students agree that participation in community services promotes their personal growth and understanding of the people they serve.	1. Records of student participation in voluntary work 2. Questionnaire	Whole Year	CEC	\$5000
	3. Current Affairs Forum	Students can analyze and critically reflect on different issues.	1. Teachers' observation 2. Students' feedback	Whole year	CEC	\$500
	4. Promotion of a low-carbon lifestyle	Students are more aware of and willing to lead a low-carbon lifestyle.	1. Teachers' observation 2. Feedback from low-carbon ambassadors	Whole Year	CEC	\$1000
	5. National Education through Mainland Exchange Tours	1. Students know more about our country. 2. Students' sense of belonging to our country is enhanced.	1. Teachers' observation 2. Students' feedback 3. Questionnaire	Once in the whole year	CEC	\$1000
	6. Career Exploration Programme S1-2	1. S1 students are inspired to find their educational/career aspirations and are willing to take part in different activities. 2. S2 students realize the relationship between their school life and their future career and the contribution different jobs are making to society.	1. Questionnaire 2. Students' work	Whole year	CLP	\$500

	7. GEAR UP	<p>1. At least 70% of S4 and S5 students attend one programme related to further studies during the year.</p> <p>2. Participants realize the importance of gaining an early awareness of university programmes.</p>	Records and questionnaires	Whole year	CLP	\$800
	8. Leadership Programmes	Student leaders are more aware of the responsibilities of their positions.	Teachers' observation and feedback from students	Whole year	ECA	\$1000
	9. A Character-building Journey for S1-3 students	<p>1. Students are aware of the significance of character-building in their life.</p> <p>2. Students have own reflections, set goals and are committed to strengthening their character.</p>	<p>1. Reflections and reviews from students</p> <p>2. Observation from parents and teachers</p>	Whole year	DMC	\$2000
	10. Moral Education Week – Values shape a city	<p>1. Students are aware of the significance of being self-disciplined in daily living.</p> <p>2. Students can learn proper ways of being self-disciplined.</p>	<p>1. Reflective statements from students</p> <p>2. Feedback from students and teachers</p>	First Term	DMC	\$1000
	11. Etiquette Education	Students can learn about proper manners in different aspects of life.	<p>1. Reflective statements from students</p> <p>2. Feedback from students and teachers</p>	Whole year	DMC	\$500
	12. Week of Religion – how to manage responsibilities with the biblical values	Students find the programme reflective and are willing to be responsible persons according to the teaching of the Bible.	<p>1. Questionnaire</p> <p>2. Focus interview</p>	Second Term	RAC	\$3000

**Carmel Secondary School**  
**Plan on Use of Capacity Enhancement Grant in 2020/21 School Year**

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method of Evaluation	Person(s) Responsible
Curriculum Development  Catering for diverse learning needs of students	<ol style="list-style-type: none"> <li>To assist teachers with initiatives for curriculum development.</li> <li>To relieve teachers' workload so that they can concentrate on developing effective strategies for better learning and teaching effectiveness.</li> <li>To cope with diverse learning needs of students with varied multiple intelligences and abilities</li> </ol>	To employ full-time and part-time teaching assistants, helpers and facilitators	Teaching staff can spend more time on curriculum planning & diverse learning needs of students can be catered for	From Sept 2020 to Aug 2021	<ol style="list-style-type: none"> <li>Part-time staff/ tutors/helpers for academic and student development initiatives: hourly pay for the whole year in total: \$162,275</li> <li>Part-time helpers handling other administrative work: hourly pay for the whole year in total: \$73,400</li> </ol>	<p>More effective flow of administrative work.</p> <p>The time teachers spend on administrative and clerical work is shortened.</p> <p>Participants' learning and holistic development is enhanced.</p>	Evaluation by academic departments and student development teams	Ms Ng Miu Yee Maria
<b>Total:</b>					<b>\$235 675.00</b>			



**Annual Programme Proposal for  
DLG – Other Programmes: Gifted Education for the 2020/21 school year**

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/Start Date	Deliverables	Teacher i/c	Budget
AE	Vocal elite training course	<ul style="list-style-type: none"> <li>To enhance students' vocal skills and public performing skills</li> <li>To prepare students for various music contests outside school throughout the year</li> <li>To help them to achieve the standard of Vocal Solo of Grade 3-5 in ABRSM</li> <li>To train them as the vocal leaders of the school choir for various performances in school</li> <li>For alumni to share their study goals and achievement with choir members</li> </ul>	Around 5-8 elite students, to be selected by Music Teacher	Oct 2020 to May 2021	Learning the grade 3-5 vocal pieces suggested by ABRSM	Alumni and an experienced vocal tutor with Mrs Chung Leung Yuk Kam as co-ordinator	Total: \$25,800  (20 lessons x 1.5 hr. given by a professional vocal tutor) \$750 (per hr.) x 30 hrs. =\$22,500  (10 lessons x 1.5 hr. given by one alumni) \$220 (per hr.) x 15 hrs. =\$3,300
TE	Business proposal writing and presentation training workshop	<ul style="list-style-type: none"> <li>To enhance students' case analytical skills, presentation and business writing skills</li> <li>To prepare students for external competitions</li> </ul> (i) Wofoo Millennium	S4 elite BAFS (ACC/MGT) students (2 groups, around 10 students) S5 elite BAFS (ACC/MGT) students	Nov 2020 - Apr 2021	<ul style="list-style-type: none"> <li>Continuous assessment results</li> <li>The Wofoo Millennium Entrepreneurs</li> </ul>	Alumni, with Mrs Lee Chung Po Man as the co-ordinator	Total: \$7,275  \$220 x 2 hours x 3 meetings x 5 groups = \$6,600

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/Start Date	Deliverables	Teacher i/c	Budget
		Enterprises Programme XXI (ii) HKCC Business Excellence Award Contest 2020 - 21 (iii) HKICPA Business Case Competition 2020	(3 groups, around 15 students) to be selected by subject teacher		hip Programme (XXI) • HKCC Business Excellence Award Contest • HKICPA Business Case Competition 2020		Expenditure in 2019-20: \$675
English	English Debating Team	To train students for inter-school English debating contests of various formats and levels	About 10 S.4-S.6 English debaters	Sept 2020- June 2021	Various inter-school English debating contests, including • Senior Debating Championship • Hong Kong Parliamentary Debating Championship • Team Hong Kong trial • Hong Kong Barrister	• Alumni as coaches • Miss Sheryl Lau as the coordinator	Total: \$23100 + \$2500 = \$25600  \$660 per session (3 hours) Approximately 35 sessions for around 20 debates in a year \$660 x 35 =\$ 23100  2019-20 Expenditure: \$2500

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/Start Date	Deliverables	Teacher i/c	Budget
					Association Inter-school English Debating Contest • Hong Kong Secondary Schools Debating Competition		
English	English writing course	<ul style="list-style-type: none"> <li>To equip students with more advanced writing skills, which include topic analysis, paragraphing, polishing sentence patterns, better vocabulary choice, etc.</li> <li>To prepare students for various external writing competitions</li> </ul>	About 30 elite S5 students selected by English teachers	Oct 2020 - June 2021	Continuous assessment results	Alumni, with Mrs. Ellen Kan as co-ordinator	Total: \$7,500  \$1,250 per session (5 hours: developing materials + teaching + marking)  3 tutors are needed and each tutor is responsible for 2 sessions  $\$1,250 \times 3 \times 2 = \$7,500$
TE	Advanced topics in	<ul style="list-style-type: none"> <li>To prepare high-achieving students for the HKOI and</li> </ul>	About 10 S4 & 5 students performing	Oct 2020 - Jul 2021	Provide training, online video	Alumni having graduated from	\$220 x 30 hours = \$6,600 Video tutorials will be

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/Start Date	Deliverables	Teacher i/c	Budget
	algorithms and data structures for programming competition	Canadian Computing Contest on Advanced topics such as data structures and algorithms.	outstandingly in computer programming, to be selected by an entry programming and logic test		conference training and produce video tutorials to be reused for future years	Computer Science and related disciplines with experience in IOI / NOI / ACM or other local or international programming contest(s)	counted based on duration.
TE	ICT S.6 Enrichment program	<ul style="list-style-type: none"> <li>To provide top ICT students with additional classes on advanced ICT related problem solving, investigation and programming skills</li> <li>To extend the learning of ICT beyond regular lessons through case studies. Students are expected to appreciate the development of ICT and real-life solution design using ICT. Students should be able to enhance their problem solving skills using ICT and deepen their ICT knowledge.</li> </ul>	Top 10 S6 students selected by ICT teacher according to their examination results.	Oct 2020 - Feb 2021	Training and tutorials	Experienced Tutor (Alumni) with 5* or above performance in HKDSE ICT in the past and majoring in Computer Sci related subjects in University	\$220 x 20 hours = \$4,400

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/Start Date	Deliverables	Teacher i/c	Budget
SCI	Hong Kong Physics Olympiad training class	<ul style="list-style-type: none"> <li>To prepare students with giftedness in Physics for the Hong Kong Physics Olympiad 2021</li> <li>To provide enriched, extended and accelerated training for students with giftedness in Physics</li> <li>To employ an experienced tutor to provide training for students</li> </ul>	About 10 elite S4 students selected by Physics teachers according to their examination results and daily performance	Oct 2020 - Apr 2021	Continuous assessment results	Alumni, with Mr Hung Kwang Hei as coordinator	Tuition Fee: \$220 × 10 × 2 hrs Total: \$4,400
SCI	Science Gifted Programmes / Competitions offered by external institutions or by School	<ul style="list-style-type: none"> <li>To broaden students' horizons and help them excel in their areas of giftedness</li> <li>To enable students to participate in gifted/enrichment courses or competitions offered by external institutions or Carmel Secondary School</li> </ul>	About 10 elite students from each form (S4-S6) to be nominated by subject teachers according to their examination results and daily performance	Oct 2020 - July 2021	<ul style="list-style-type: none"> <li>Assignments</li> <li>Continuous assessment results</li> <li>Teacher observation</li> </ul>	Mr Lam Pui Chow, Mr Tsui Shing Fai & Mr Ho Hok Leong	Total: \$11,600 Nomination/Competition Fee S4: 10 × \$220 = \$2,200 S5: 10 × \$220 = \$2,200 S6: 10 × \$220 = \$2,200 Apparatus and equipment for organizing courses or competitions: \$5,000
PSHE	Geography Olympiad Training Course	<ul style="list-style-type: none"> <li>To consolidate students' geographical concepts</li> <li>To prepare students for Geography Olympiad</li> </ul>	Max: 20 S4 – S6 students doing well in Geography, to be selected by Geography teachers	Oct 2020 - Dec 2021	Continuous assessment results	Student studying Geography in university (alumni), Ms	12 hrs (2 hrs per session x 6 sessions) x \$250 per hour = \$ 3,000

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/Start Date	Deliverables	Teacher i/c	Budget
						Law Wai King	
PE	Sports Teams Elites Advanced Training	<ul style="list-style-type: none"> <li>To provide Sports Team elite students with advanced training</li> <li>To send the elite students to high level teams and provide them subsidy.</li> </ul>	Elite students from all sports teams by Sports Team advisors according to their performance and attitude	Sep 2020 - Aug 2021	Performance in the Inter-school Competition(s)	External team coaches, with Mr Lam Hoi Ting as the coordinator	Total: \$40,000  Coaching Fee: \$30,000  2019-20: \$10,000
Other programs	Network Programme for Visual Arts Learning	<ul style="list-style-type: none"> <li>To enable students to take an elective that is not offered at school</li> <li>To widen the scope of learning of senior form students</li> </ul>	S4 and S5 students who take Visual Arts at Fung Leung Kit Memorial School in Taipo	Sept 2020 - Jul 2021	<ul style="list-style-type: none"> <li>Continuous assessment results</li> <li>School work and art portfolio</li> </ul>	Ms Rebecca Kho	Total: \$5,000  S4 student x 1 = \$3,000 S5 student x 1 = \$2,000 Total: \$5,000

**Plan on Use of Life-wide Learning Grant**

**2020-2021**

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level)	Brief Description of the Monitoring/Evaluation Mechanism	Approved	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
							I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service C: Career-related Experiences				
<b>Category 1</b>	<b>To organise / participate in life-wide learning activities</b>										
<b>1.1</b>	<b>To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness (e.g. field trips, arts appreciation, visits to enterprises, thematic learning day)</b>										
Geography	To organize field trips for NSS Geography students (re-run)	To equip students with skills in Fieldwork and knowledge application	Sept -July 2021	S4 - S6	Observation & interviews	49,000	✓				
Geography	To organize Geography activities	To enrich students' knowledge of Geography landscapes	Sept - July 2021	S1 - S6	Observation & interviews	7,000	✓				
Biology	S.5 Biology field trip	To learn and study ecology and habitat through field investigation	7/5/2021	S5	Observation & ecological report	5000	✓				

Biology	S.6 Biology field trip	To learn and study ecology and habitat through field investigation	23/12/2020	S5	Observation & ecological report	4000	✓				
Science	Student-organized science related activities	To promote the interest of students in learning and doing science through activities outside the classroom	once or twice per school year	S1-6	Observation and interview	2000	✓				
Science	Inter-class Science Quiz	To enhance the interest in and enthusiasm for learning science	Mar-May 2020	S1 - S2	Observation	500	✓				
Science	STEM related activities and competitions	To provide junior form students with chances for STEM education	Throughout school year	S1 - S3	Observation & competition results	5000	✓				
Science	Joining external competitions / activities / seminars (Science-related)	To promote the interest of students in learning and doing science through external competitions / activities / seminars	Throughout school year	S1 - S6	Observation and competition results	4000	✓				
BAFS & ECO	Joining external competitions/seminars	To encourage students to join external academic competitions so as to apply the concepts learnt and have more exposure	Nov - Dec 2020	S4 - S5 BAFS & Eco elite students	Deliverables (Business Proposals)	1000	✓				



		to the business world									
BAFS	Student-organized business subjects related activities	To enhance the interest in and enthusiasm for learning business subjects	Feb- Mar 2021	S3 BFM + S4 BAFS students	Observation	1000	✓				
BAFS	Visit to HKMA / HKEX / University (Business Faculty) - Transportation fee	To provide students with opportunities for more exposure to the business world	16/4/2021	S4 BAFS & ECO Students	Observation and interviews	4000	✓				
STEM	Robotics Competitions (training course) & STEM activities (3D Printing, scanning & 3D drawings)	To enrich students' Engineering and 3D drawing skills	Sep 2020-Aug 2021	S1-S5	Observation & interviews	160000	✓				
ENG	S1 English Bridging Course	To help newly admitted S1 students settle in and be ready for EMI learning.	July 2021	All S1 students of 2021	Observation & interview	10000	✓				
ENG	Extended Activities	To expose students to different English activities.	All year round	S1 - S6 students	Observation & Interview	5000	✓				

ENG	English Ambassadors Themed weeks and activities	To provide an English-rich environment on campus through intellectual activities	All year round	Whole School	Observation & interview	5000	✓				
ENG	English Speech Festival 2020	To provide a platform for students to do solo verse speaking and take part in external English activities	Any suitable time	S1 - S6 students	Observation	5000	✓				
ENG	Drama Appreciation (Classic literature)	To increase students' exposure to the drama of classic English literature pieces	Any suitable time	S2 - S3 students in the English Enhancement Class (Drama & Literature)	Observation & interview	7000	✓				
LBS	通識活動	透過多元化的教育活動切合通識科「今日香港」單元。	全年	中四及中五級學生	老師觀察學生反應	2000	✓				
HST	History Lovers Scheme	To cultivate students' interest in history learning and sense of identity through organizing local heritage tours and visits	Nov /2020 - May/2021	S1 – S5	Observation & evaluation questionnaire	10000	✓				

HST	S3 Inter-class Speech Competition	To cultivate students' interest in history learning.	May-21	S3	students' performance and observation	300	✓				
MTH	Subsidising students to join mathematics competitions and purchase suitable books or materials for related training	To encourage students to participate in mathematics competitions so as to further develop their potential in mathematics.	All year round	S1 – S5	Observation & competition results	500	✓				
MTH	Student-led STEM activities at lunchtime or after school	To provide a STEM-rich environment on campus through intellectual activities	All year round	Whole School	Observation	800	✓				
BBS	Student-directed Activities	To encourage students to organize activities to develop their leadership skills	All year round	S1 - S6	Observation	500	✓				
BBS	Promotion of the subject through different campaigns	To nurture students with biblical values	All year round	S1 - S6	Observation	2500	✓				
PE	E-fit program	To encourage students to do exercise as a habit by joining e-fit program	All year round	S1 - S6	Observation	40000			✓		

Music	Singing with dance	To stretch student's ability to have aesthetic body movement accompanied with music and songs.	Sept 2020 – May 2021	Mainly for music team members (S1 - S5)	performance production for special school functions like the Speech Day or Easter/ Christmas services / Community service	25000			✓		
普通話	普通話科延展活動	配合課程，舉辦各級普通話活動，例如普通話日，為同學提供在學校應用普通話的機會，提升同學運用普通話的動機及興趣。	每月第一、第三個星期三	中一至中六級	老師觀察	3000	✓				
中國語文	中國語文科延展活動	配合課程，舉辦各級中國語文科延展活動，例如短周會活動、午間活動、組織校外參觀、邀請嘉賓講員到校演講、資助同學參加與學科相關的比賽、資助同學參加由本地專上學院、學術組織提供的中文科延展課程、資助同學參加由本校外聘導師的延展	全年不定期舉行	中一至中六級	老師觀察	10000	✓				

		課程、活動等，以及購買推行上述活動所需的設備及消耗品。									
					Sub-total	369,100					
<b>1.2</b>	<b>To organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes (e.g. activities on multiple intelligences; physical, aesthetic and cultural activities; leadership training; service learning; clubs and societies; school team training; uniformed groups; military camps)</b>										
ECAC	Leadership Development Programme	To cultivate and develop leadership attitudes and core values among potential student leaders through internal activities and camp (to be confirmed)	Sep 2020 - Jul 2021	S2 - S4	Observation & Feedback surveys	12000		✓			
ECAC	Sports Competition	To enrich students' experience of different sports activities	Whole year	S1 - S6	Observation	20000			✓		

ECAC	Volleyball Teams Inter-School Volleyball Competitions	To improve volleyball and interpersonal skills, problem solving skills and adversity quotient through volleyball competitions	Sep 2020 - May 2021	S1 - S6	Observation	80000		✓	✓		
ECAC	Scout: Venture Epauettes and Patrol leader training camp	To nurture responsibility and leadership in new patrol leaders	Dec 2020 - Jan 2021	S2 - S5	Observation	10000			✓		
ECAC	Scout: Basic Training Camp	To equip Scouts with basic skills in camping and Scouting techniques	Feb - Mar 2021	S1 - S4	Observation	13000			✓		
ECAC	Scout: Advanced Training Camp	To equip Scouts with advanced skills in camping and Scouting techniques	Jul-21	S1 - S4	Scout pursuit training and progressive badge assessment	23000			✓		
ECAC	Horticulture Group	To equip students with gardening skills and experience.	Sept 2020 – Jun 2021	S1 - S5	Observation	6000			✓		
ECAC	Orchestra training	To enhance students' music skills and experience (musical instrument classes and online video clips)	Whole year	S1 - S6	Observation	40000			✓		
ECAC	Orchestra: JSMA Competitions	To enhance students' music skills and	Apr - May 2021	S1 - S5	Observation & evaluation	10000			✓		

		experience and facilitate exchange with other schools			questionnaire						
ECAC	Music and Singing Competitions (Choir, Handbell, Handchime)	To enhance students' music skills and talents.	Sept 2020 – Jun 2021	S1 - S5	Participation rate, fulfilment level, competition award and sharing.	11900			✓		
ECAC	Basketball Team	To gear up students in psychomotor domain (fitness and basketball skills), cognitive domain (rules and strategies) and affective domain (cooperation and care).	Whole year	S1 - S6	Observation	23980			✓		
ECAC	Athletics Group: Training	To provide training on basic athletics skills.	Sept 2020 - Jun 2021	S1 - S3	Observation	4000			✓		
ECAC	CIN: Microfilm competitions	To equip students with skills in creating microfilms	Sept 2020 - Jun 2021	S1 - S5	Observation	15000			✓		
RAC	Carmel Christian Conference	To encourage students to commit to their Christian Faith and be witnesses of God.	24/9/2020	S1 – S6	Questionnaire	1000		✓			

RAC	Activities encouraging students to read the Bible	To create opportunities for students to have a quiet moment to read the Bible in the morning	3/9/2020 – 3/6/2021	S1 – S6	Attendance record and students' sharing.	2000		✓			
RAC	Christian Fellowship	To help students know more about Christianity and help them grow in faith.	3/9/2020 – 27/5/2021	S1 – S6	Attendance record, focus interview	5000		✓			
RAC	S1 Growth Camp	To let students know what the gospel is and how to lead a meaningful life.	20-22/1/2021	S1	Observation, questionnaire, students' sharing	15000		✓			
RAC	S2 - 3 Edifying Camp	To help students grow in faith and build a closer relationship with God.	22-23/1/2021	S2 – S3	Observation, questionnaire, students' sharing	15000		✓			
RAC	Gospel Week	To let students know what the gospel is and commit their lives to Jesus.	21-25/9/2020	S1 – S6	Observation, questionnaire, students' sharing	3000		✓			
RAC	Week of Religion	To help students know how to stay healthy from Christian point of view and encourage them to practise in daily lives.	19-23/4/2021	S1 – S5	Observation, questionnaire, students' sharing	3000		✓			



RAC	Easter Service	To let students know more about the meaning of Easter and how to apply this in daily lives.	31/3/2021	S1 – S5	Observation, questionnaire, students' sharing	3000		✓			
RAC	Healthy Living Days	To encourage students to be spiritually healthy.	14/10/2020	S1 – S6	Observation, focus interview	3000		✓			
			2/3/2021								
			3/5/2021								
RAC	Small Group Ministry	To encourage students to grow deeper in faith and to be witnesses of Christ on campus.	3/9/2020 – 3/6/2021	S1 – S6	Attendance record, observation	6000		✓			
DMC	Net Education	To promote a healthy lifestyle. Students make their plan to spend less time on the internet, have the knowledge and awareness of the values and risks in the internet world, and build up healthy habits in using the internet.	Sept 2020 – May 2021	S1 - S6	Observation & interviews	4000		✓			
DMC	Values Education-	To cultivate the values, social concern and responsibility of students as Hong Kong citizens and Carmelians.	Sept 2020– May 2021	S1 - S6	Observation & interviews	8000		✓			
	Character Building ,										
	My Class Scheme and										
	Leadership Training										

CGC	Healthy Living Day	To strengthen students' capacity to handle setbacks and pressures	14/10, 2/3 , 3/5	S1 - S6	observation	3000		✓			
CGC	Theme week	To provide opportunities for students to build up positive attitudes towards life and encourage them to set life goals.	14-18/12/2020	S1 - S5 students	observation and feedback from teachers	3000		✓			
CGC	S1 Orientation Day and orientation programmes (1st term)	To nurture and strengthen the bonding of students	Aug-20	S1 - S4 students	observation and students' feedback	5000		✓			
CGC	Affective Education Activity	To build up students' resilience and their connectedness	12/2020-5/2021	S1 and S2 about 20 students each form	observation and students' feedback	80000		✓			
CGC	Post-examination Day (outdoor activity)	To provide opportunities for students to build up positive attitudes towards life and encourage them to set life goals.	Jul-21	20 S1 - S5 students	evaluation questionnaire	5000		✓			
CEC	Current Affairs Activities	To encourage students to care for the community and to express their opinion.	Sept 2020 – May 2021	S1 - S3	Teachers' observation & Students' feedback	1000		✓			

CEC	VolunPeer & community service	To serve fellow students in school and to extend learning and commitment to people in the community	Sept 2020 – May 2021	S1 - S6	Records of student's participation in doing voluntary work	5000		✓			
CEC	Green Day	To encourage students to maintain the well-being of the present and future generations through leading a low carbon life.	Sept 2020 – May 2021	S1 - S6	Teachers' observation	1000		✓			
CEC	Hydroponics in Carmel	To raise students' awareness of environmental conservation through greening in school	Sept 2020 – May 2021	S1 - S6	Interview with students	15000		✓			
CEC	Activities to promote the Basic Law	To enable students to know more about the Basic Law	Feb-Mar 2021	S2 - S3	Observation	1000		✓			
CLP	Life Camp	To build team spirit and prepare students for the production of Student Learning Profile and transition to tertiary education.	Apr-21	S5	Questionnaire	28000					✓
CLP	Mini Career Expo	To expose students to various jobs and professions and connect	Nov-20	S4	Questionnaire	4000					✓

		them with the alumni									
CLP	Career Week	To serve as a cross-form curriculum and put across important values and messages	Nov-20	S1 - S6	Observation & Focused interview	1000					✓
CLP	Career-related Experiences	To enrich students' career-related experiences and thus help them understand their career interests better	Whole year	S1 - S6	Interview	2000					✓
OLE	Battle of Archers	To broaden students' horizons through Other Learning Experiences	Sept 2020 - May 2021	S4 - S5	Observation	30000		✓			
OLE	Guitar Class	To broaden students' horizons through Other Learning Experiences	Sept 2020 - May 2021	26 S4 students	Observation	6500		✓			
OLE	Floorball Class	To broaden students' horizons through Other Learning Experiences	Sept 2020 - May 2021	52 S4 - S5 students	Observation	12000		✓			
OLE	Drama	To broaden students' horizons through Other Learning Experiences	Sept 2020 - May 2021	23 S4 students	Observation	5200		✓			
OLE	Chinese orchestra	To broaden students' horizons through Other Learning Experiences	Sept 2020 - May 2021	23 S4 students	Observation	5500		✓			

		Learning Experiences									
OLE	Photography Class	To broaden students' horizons through Other Learning Experiences	Sept 2020 - May 2021	25 S5 students	Observation	7500			✓		
OLE	Chime playing Class	To broaden students' horizons through Other Learning Experiences	Sept 2020 - May 2021	25 S5 students	Observation	6000		✓			
OLE	Pilates	To broaden students' horizons through Other Learning Experiences	Sept 2020 - May 2021	25 S4 students	Observation	7800			✓		
OLE	Computer music composition	To broaden students' horizons through Other Learning Experiences	Sept 2020 - May 2021	23 S5 students	Observation	6000		✓			
LWW	S.1 Disney's World of Physics	To learn science / physics in a creative and interactive way	16/4/2021	S1	Observation & evaluation questionnaire	37000	✓				
LWW	中三級：中西區歷史考察（一天） 或 國內考察交流（兩天）	讓學生認識香港的歷史及培養學生探索香港歷史的興趣。/讓學生認識國情	16/4/2021	S3	老師觀察	24000	✓	✓			
LWW	中四級：生態考察	讓學生了解香港的生態環境。	16/4/2021	S4	老師觀察	16000	✓				
LWW	中四級：環保活動（如參觀考察及工	提升學生的環保意識。	16/4/2021	S.4	老師觀察	6000	✓				

	作坊)										
LWW	中四級：社區考察及體驗活動	讓學生認識社區及思考自身與社區的連繫。	16/4/2021	S4	老師觀察	25000	✓	✓			
SD	Assemblies	To widen students' horizons	Throughout school year	S1 - S6	Observation	4000	✓	✓			
					Sub-total	689380					
<b>1.3</b>	<b>To organise or participate in non-local exchange activities or competitions to broaden students' horizons</b>										
中國歷史	台灣中國文化及歷史考察之旅	藉參觀國父紀念館、國立故宮博物館、中央研究院歷史文物陳列館、胡適紀念館等，增進同學對中國歷史和文化的認識。	2020年12月21日至24日	中四至中六級	老師觀察	100000	✓				
Music	Exchange Music tour (Choir, Handbell, Handchime)	To widen students' horizons through experiencing music activities and culture of different countries.	Sept 2020 – Jun 2021	S1 – S5	Participation rate, fulfilment level, competition award and sharing.	35000			✓		
RAC	Mission Trip to Cambodia	To provide students with chances to serve and spread the gospel in Cambodia.	29/6/2021 - 4/7/2021	S2 – S6	Observation, focus interview, students' sharing	72000		✓		✓	

STEM	Robotics Competitions	To participate in non-local robotics competitions to broaden students' horizons	Sep 2019 -Aug 2020	S1 - S5	Observation & interviews	60000	✓				
					Sub-total	267000					
<b>1.4</b>	<b>Others</b>										
General	Extra subsidies for students in financial needs in participating in activities above	To provide extra subsidies for students in financial needs to join the fee-charging activities	Whole year	S1 – S6	Record, Observation	50000	✓	✓	✓	✓	✓
					Sub-total	50000					

Domain	Item	Purpose				Approved Expenses					
<b>Category 2</b>	<b>To procure equipment, consumables and learning resources for promoting life-wide learning</b>										
ECAC	Photography Club	Equipment				50000					
ECAC	Scout	Equipment				10000					
STEM	STEM Equipment (BL)	To purchase hardware/software (e.g. 3D printer, microbit, sensor etc.)				90000					
					Sub-total	150000.00					
					Total	1,525,480					

**Plan on the Use of the Promotion of Reading Grant  
2020-2021 School Year**

**The major objectives for Promotion of Reading:**

- Support the school curriculum (Learning & Teaching) and encourage students to engage in e-reading by enriching the theme-based e-book collection.
- Replace the worn ERS books and enrich the ERS collection in junior forms.
- Provide a variety of reading activities for all teachers and students.
- Develop a reading atmosphere and foster a reading culture on school campus.

**Reading Grant Financial Budget 2020-21**

Expenditure	Yr 2020/21 Budget
1 Purchase of Books :	
■ E-Books (Gale Virtual Reference Library)	\$ 38,000.00
■ Printed Books (Books for ERS)	\$ 35,000.00
2 Reading Activities (Purchase of gifts and reading promotion materials)	
■ Prizes for the Exploring a New Horizon Reading Award Scheme	\$ 4,500.00
■ Prizes for the PTA Reading Award Scheme	\$ 500.00
■ 4.23 World Book Day Bookmark Design Competition	\$ 700.00
■ Five Reading Clubs (4 gatherings each club)	\$ 400.00
■ Reading Café (2 gatherings, each around 15-20 students)	\$ 600.00
■ 2 Game Booths for the Celebration of 4.23 World Book Day	\$ 1,300.00
■ Book Crossing, 3 book exhibitions (decoration & promotion)	\$ 700.00
<b>Total :</b>	<b>\$ 81,700.00</b>



## 姊妹學校交流計劃書 20 / 21 學年

學校名稱：	迦密中學		
學校類別：	*小學 / *中學 / *特殊學校 (*請刪去不適用者)	負責老師：	何學良

擬於本學年與以下內地姊妹學校進行交流活動：	
1.	西安市第一中學
2.	
3.	
4.	
5.	

本校擬舉辦的姊妹學校活動所涵蓋層面及有關資料如下：

(請在適當的方格內填上✓號(可選多項)及/或在「其他」欄填寫有關資料)

甲. 管理層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號	☐	描述	編號	☐	描述
A1	<input type="checkbox"/>	探訪/考察	B1	<input type="checkbox"/>	增進對內地的認識和了解
A2	<input type="checkbox"/>	校政研討會/學校管理分享	B2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
A3	<input type="checkbox"/>	會議/視像會議	B3	<input type="checkbox"/>	交流良好管理經驗和心得/提升學校行政及管理的能力
A4	<input type="checkbox"/>	與姊妹學校進行簽約儀式/商討交流計劃	B4	<input type="checkbox"/>	擴闊學校網絡
A5	<input type="checkbox"/>	其他(請註明)：	B5	<input type="checkbox"/>	擴闊視野
			B6	<input type="checkbox"/>	建立友誼/聯繫
			B7	<input type="checkbox"/>	訂定交流計劃/活動詳情
			B8	<input type="checkbox"/>	其他(請註明)：

乙. 教師層面 (~~\*擬舉辦~~ / ~~\*不擬舉辦~~) (\*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
D1	<input type="checkbox"/>	探訪/考察	E1	<input type="checkbox"/>	增進對內地的認識和了解
D2	<input type="checkbox"/>	觀課/評課	E2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
D3	<input type="checkbox"/>	示範課/同題異構	E3	<input type="checkbox"/>	建立學習社群/推行教研
D4	<input type="checkbox"/>	遠程教室/視像交流/電子教學交流	E4	<input type="checkbox"/>	促進專業發展
D5	<input type="checkbox"/>	專題研討/工作坊/座談會	E5	<input type="checkbox"/>	提升教學成效
D6	<input type="checkbox"/>	專業發展日	E6	<input type="checkbox"/>	擴闊視野
D7	<input type="checkbox"/>	其他(請註明):	E7	<input type="checkbox"/>	建立友誼/聯繫
			E8	<input type="checkbox"/>	其他(請註明):

丙. 學生層面 (~~\*擬舉辦~~ / ~~\*不擬舉辦~~) (\*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
G1	<input type="checkbox"/>	探訪/考察	H1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
G2	<input type="checkbox"/>	課堂體驗	H2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
G3	<input type="checkbox"/>	生活體驗	H3	<input type="checkbox"/>	擴闊視野
G4	<input type="checkbox"/>	專題研習	H4	<input checked="" type="checkbox"/>	建立友誼
G5	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子學習交流	H5	<input checked="" type="checkbox"/>	促進文化交流
G6	<input type="checkbox"/>	文化體藝交流	H6	<input checked="" type="checkbox"/>	增強語言/表達/溝通能力
G7	<input type="checkbox"/>	書信交流	H7	<input type="checkbox"/>	提升自理能力/促進個人成長
G8	<input type="checkbox"/>	其他(請註明):	H8	<input checked="" type="checkbox"/>	豐富學習經歷
			H9	<input type="checkbox"/>	其他(請註明):

丁. 家長層面 (~~\*擬舉辦~~ / \*不擬舉辦) (\*請刪去不適用者)

(註:學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
J1	<input type="checkbox"/>	參觀學校	K1	<input type="checkbox"/>	增進對內地的認識和了解
J2	<input type="checkbox"/>	家長座談會	K2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
J3	<input type="checkbox"/>	分享心得	K3	<input type="checkbox"/>	擴闊視野
J4	<input type="checkbox"/>	其他(請註明):	K4	<input type="checkbox"/>	加強家校合作
			K5	<input type="checkbox"/>	加強家長教育
			K6	<input type="checkbox"/>	交流良好家校合作經驗和心得
			K7	<input type="checkbox"/>	其他(請註明):

擬運用的監察/評估方法如下:

編號	<input checked="" type="checkbox"/>	監察/評估方法
M1	<input type="checkbox"/>	討論
M2	<input checked="" type="checkbox"/>	分享
M3	<input type="checkbox"/>	問卷調查
M4	<input type="checkbox"/>	面談/訪問
M5	<input checked="" type="checkbox"/>	會議
M6	<input checked="" type="checkbox"/>	觀察
M7	<input type="checkbox"/>	報告
M8	<input type="checkbox"/>	其他(請註明):

津貼用途及預算開支:

編號	<input checked="" type="checkbox"/>	交流項目	支出金額
N1	<input type="checkbox"/>	到訪內地姊妹學校作交流的費用	HK\$
N2	<input type="checkbox"/>	在香港合辦姊妹學校交流活動的費用	HK\$
N3	<input type="checkbox"/>	姊妹學校活動行政助理的薪金 (註:不可超過學年津貼額的 20%)	HK\$
N4	<input checked="" type="checkbox"/>	視像交流設備及其他電腦設備的費用	HK\$150000
N5	<input type="checkbox"/>	交流物資費用	HK\$
N6	<input type="checkbox"/>	在香港進行交流活動時的茶點開支(註:不可超過學年津貼額的 2%)	HK\$
N7	<input type="checkbox"/>	老師的一次入出境簽證的費用(註:不可超過學年津貼額的 1%)	HK\$
N8	<input type="checkbox"/>	其他(請註明):	HK\$
N9	<input type="checkbox"/>	學年預計總開支	HK\$
N10	<input type="checkbox"/>	沒有任何開支	不適用

**School-based After-school Learning and Support Programmes 2020/21 s.y. School-based Grant - Programme Plan**

Name of School: Carmel Secondary School

Staff-in-charge: Mr Yu Siu Kai Contact Telephone No.: 27149385

A. The estimated number of students (count by heads) benefitted under this Programme is 346 (including A. 79 CSSA recipients, B. 122 SFAS full-grant recipients and C. 145 under school's discretionary quota).

B. Information on Activities to be subsidised/complemented by the Grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students <sup>#</sup>			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Junior form Growth Camp	For students to take on challenges on group basis	Enhancement in team spirit	evaluation report	20/1-22/1	5	13	12	10000	
Junior form Edifying Camp	For students to do self-evaluation & set goals	Enhancement in personal awareness	evaluation report	23/1-23/1	5	5	3	3900	
Aesthetics & physical activities & training	To encourage involvement in sports and aesthetics activities	Completion of activities and training	feedback from students	Whole year	14	16	15	5000	
Scouts training	To brush up skills and techniques	Completion of training	practical use of skills and techniques	Whole year	8	8	20	5000	
Learning without Walls (S1-4)	To provide life-wide exposure	Broadening of horizons	evaluation report	16/4	18	44	67	15000	
Life Camp (S5)	Provision of career and life planning counselling	Increased self-understanding in students	evaluation report	16/4-17/4	9	13	15	9500	

Class-based activities	To build class spirit	Increased identity with own class	observation	Whole year	10	8	5	2600	
Educational materials & tutorial services	Provision for students in financial needs	Improvement in academic performance & study skills	feedback from students	Whole year	10	15	8	9000	
<b>Total no. of activities: <u>8</u></b>				<b>@ No. of man-times</b>	79	122	145		
				<b>* Total no. of man-times</b>	346				