

Carmel Secondary School
Plan on Use of Capacity Enhancement Grant in 2019/20 School Year

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method of Evaluation	Person(s) Responsible
Curriculum Development Catering for diverse learning needs of students	<ol style="list-style-type: none"> 1. To assist teachers with initiatives for curriculum development. 2. To relieve teachers' workload so that they can concentrate on developing effective strategies for better learning and teaching effectiveness. 3. To cope with diverse learning needs of students with varied multiple intelligences and abilities 	To employ full-time and part-time teaching assistants, helpers and facilitators	Teaching staff can spend more time on curriculum planning & diverse learning needs of students can be catered for	From Sept 2019 to Aug 2020	<ol style="list-style-type: none"> 1. Part-time staff/tutors/helpers for academic and student development initiatives: hourly pay for the whole year in total: \$306,600 2. Part-time helpers handling other administrative work: hourly pay for the whole year in total: \$73,400 	<p>More effective flow of administrative work.</p> <p>The time teachers spend on administrative and clerical work is shortened.</p> <p>Participants' learning and holistic development is enhanced.</p>	Evaluation by academic departments and student development teams	Ms Ng Miu Yee Maria
Total:					\$380 000.00			